

Date: 27 de Marzo de 2019.

Technological Institute of Higher Education of Calkini
Address: Av Ha-Canul S/n y S/C por carretera Federal, Calkiní, Campeche. C.P. 24900
Telephone: 996 813 4870

Letter of Award

Dear Lic. Edilberto Ramon Rosado Mendez:

I am pleased to inform you that the American University of Beirut (AUB) is awarding the Technological Institute of Higher Education of Calkini the amount of Thirty Thousand Three Hundred US Dollars (US\$ 30,300) to serve as a pilot university on the project entitled "*HIGHER EDUCATION INSTITUTIONS CAN CHANGE THE WORLD*" in partnership with W.K. Kellogg Foundation. This project is led by the Faculty of Agricultural and Food Sciences (FAFS) at AUB, under the direction of Dean Rabi Mohtar, who oversees the project.

The award is for a period of 1 year with an effective date of March 1, 2019 and an end date of February 29, 2020; subject to renewal with written approval from both Parties. The project objectives, payment schedule, and other requirements are detailed in the attached Appendix I (Terms of Reference). Please review the ToR carefully and let us know if you have any queries. Failure to abide by the conditions of this award as explained in the attachment to this letter shall entitle AUB to withhold support from the awardee.

Mario Ben-Hur Chuc Armendariz will work closely with the AUB project team, led by Dr. Jim French, the Project Director, to ensure the required work and the specific deliverables are performed, and narrative and financial reports are submitted within the allocated timeframe. Mario Ben-Hur Chuc Armendariz will regularly communicate the progress of work to Dr. French (jf39@aub.edu.lb) and Dr. Roula Bachour (rb63@aub.edu.lb), and AUB shall be kept informed on the implementation and outputs of the tasks. Written advance approval is required for any changes.



Please note that you are responsible to advise us promptly if any conditions arise during the award period that may seriously interfere with the timely and successful completion of the activities supported by the award.

If this letter correctly sets forth your understanding of the terms of the award, please sign and return the original copy of this letter, as well as the filled "Transmittal of Funds" form (Appendix II) to Dr. Fadia Homeidan, Director of the Office of Grants and Contracts at AUB. A copy of the signed letter should be kept with you.

Following receipt of the countersigned letter, and the signed terms of award, payment of award funds can be initiated based on the schedule of payment.

This Letter of Award has been made in English language and translated to Spanish. The English version is the legally binding version.

On behalf of the American University of Beirut, I wish you every success with the project.



Appendix I

Terms of Reference (ToR)

The Project seeks to share and promote Five Key Elements of Success modeled by EARTH University and other universities as the basis for the transformation of higher education focused on educating professionals as ethical leaders – agents of change prepared to successfully address the challenges of the 21st century.

The Five Key Elements of Success will be introduced to stimulate change efforts among the participating universities including focus on student centered learning, the strengthening of experiential learning and community engagement, the integration of entrepreneurship across the curriculum, as well as ethical, value based leadership, and dialogue and conflict resolution.

Mission: We are committed to providing quality, student-centered education that produces graduates with the knowledge and skills to become resilient ethical leaders who contribute to our global society by building a sustainable planet with peace, dignity, justice and opportunity for all.

I. Expected Outcomes:

Key Elements of Success will be shared and adopted by selected institutions and the global GCHERA audience according to their particular circumstances and needs.

The selected universities and their graduates will be better prepared for integrating problem solving, social entrepreneurship, environmental consciousness, ethical leadership and decision-making, and community and citizen engagement.

Selected universities will become models for others in their regions of the world.

Globally there will be subject matter networks of specialists for each of the key elements of success to continue institutionalization of innovative learning practices.

GCHERA's initiative on reforming undergraduate education will be strengthened, impacting universities across its 900-member network.

II. Expected Commitment by your University:

1. With the support of the project, prepare a five-year strategic change agenda that addresses proposed program change and enhancements, including proposed modifications of existing practices and policies in a cultural appropriate manner and within the context of your community and institutional framework.
2. Incorporate in the Strategic Change Agenda proposed changes or enhancements to your educational systems that reflect at least three of the five key elements of success emphasized in the project in one or more of your schools and departments over the period of three years of the project (July, 2018 - June, 2021).

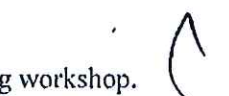


The five elements of success include: 1. experiential/participatory learning, 2. community engagement, 3. entrepreneurship, 4. ethical, values based leadership and decision-making; and 5. dialogue and conflict resolution.

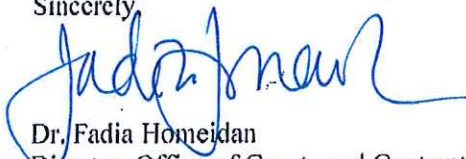
3. With the support of the project develop an action plan for the implementation of the Strategic Change Agenda. Support and participate in project implementation, monitoring and evaluation processes of all project activities, resource expenditures, equipment, and information requirements. This will require carrying out monitoring and evaluation activities that measure the achievement of project goals within the context of the project evaluation framework under the coordination of the project's external evaluator.
4. Become models of change for other universities regionally, nationally and globally by adopting new or adapting present educational systems and curricula, developing effective community engagement policies, and revising traditional resource allocation models to reflect the planned changes according to your change agenda.
5. Designate a project/change agenda facilitator from among your present staff who will be charged with facilitating the change agenda process at your university. This should require a half time designation and the project will finance this half time position up to the available funds budgeted in the project.
6. Designation of a technical advisory team for the project implementation on your campus with the role of: local supervision, support and administration of the institutional change process.
7. Participate with up to five professionals (director, academic administrators, department heads) in Orientation Workshop to be held at EARTH University campus, in Costa Rica from February 4-6th.
8. Host training workshops related to the change agenda and participate in faculty exchange programs with other partner universities.
9. Participate in and share experiences in global learning network, GCHERA global dialogues, group learning seminars and webinars.
10. Participate in closing-exit conference to share successes and lessons learned.

III. Project Support to your University:

The project will finance the following:

1. Part-time of the person designated as the facilitator of the change process at your university, according to the available funds budgeted for this position. This designation should be half-time or more according to the availability of funds.
 2. Up to half time secretarial support according to the availability of funds in the project budget.
 3. Participation of five persons in the Orientation-Globalization Seminar at EARTH University February 4-6, 2019.
 4. Support for participation in a Strategic Change Agenda and planning workshop.
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Sincerely,



Dr. Fadia Homeidan
Director, Office of Grants and Contracts
American University of Beirut

Accepted: Name	<u>Lic. Edilberto Ranton Rosado Mendez</u>
Title	<u>Authroized Signatory</u> <u>Director General del TESCAM</u>
Signature	<u></u>
Date	<u>27 DE FEBRERO DE 2019.</u>



INSTITUTO TECNOLÓGICO SUPERIOR DE
CALKIN, EN EL ESTADO DE CAMPECHE

" DIRECCIÓN GENERAL "

CLAVE: 04MSU0013P
CALKIN, CAMPECHE, MEXICO